



powered by **MGMA**®

## USER GUIDE 2026



# IT'S TIME TO EXPLORE THE UNKNOWN.

## TABLE OF CONTENTS

<u>Access MGMA DataDive</u>	<u>3</u>
<u>Navigation: A Visual Guide</u>	<u>4</u>
<u>Custom Reports &amp; Tools</u>	<u>5</u>
<u>Saved Reports Menu</u>	<u>5</u>
<u>Build / Create New Report</u>	<u>6</u>
<u>Organizational Membership: Data Benefits</u>	<u>8</u>
<u>Upgraded Features</u>	<u>10</u>
<u>Support</u>	<u>11</u>



# ACCESS MGMA DATADIVE

1. Visit [mgma.com](https://mgma.com)
2. Sign in with your existing MGMA account credentials by clicking “Sign In” in the navigation bar.
3. Access DataDive in one of two ways:
  - a. After signing in, click on the “Data” tab in the navigation bar and select “Access Data” under the Analysis Tools menu header, or
  - b. Type “[datadive.mgma.com](https://datadive.mgma.com)” in the URL search bar (bookmarking this page is recommended).
4. As we update license agreements, you may be asked to accept the agreement.
5. Select the data year under a data set, and **“Access.”** You can also launch your recent session or open a saved report.

**System Requirements:** All you need is internet access. MGMA DataDive is easily accessible on any device with nothing to download, no corrupt files and no system processing.



Desktop



Laptop



Tablet

The MGMA DataDive interface includes the following sections:

- Data Sets:** Academic Compensation, Cost and Revenue, Financials and Operations, Management and Staff, Medical Directorship Compensation, OnCall Compensation, Practice Operations, Procedural Profile, Provider Compensation, and Provider Placement Starting Salary.
- DataDive Tools:** Three small preview images of data visualization tools.
- Recently Saved:** A sidebar showing a list of recent items, including "2025-Comp Plans" and "2024 Data".

# NAVIGATION A VISUAL GUIDE

- Data Set and Year:** This is where you can select between the data sets and data years you have access to.
- Saved Reports:** View your saved tables across all data sets.
- Classic System:** Access Custom Reports & Tools via the legacy system. Create in-depth reports with expanded filtering capabilities, additional percentiles and your data populated side-by-side MGMA's data. Access tools including the Pay to Production Plotter and Quartile Report.
- Top Right Menu:** Access your user information, DataDive resources, support contact information, links to the DataDive landing page and MGMA homepage, and log out functionality.
- Specialty/Position:** Select all specialties/positions to view one benchmark or select one specialty/position to view all benchmarks. \*You can navigate back to the left panel by selecting the top navigation labels.
- Benchmark:** Choose a benchmark to view for all specialties/positions or view all benchmarks if one specialty is chosen.
- Compare Data By:** Choose a filter to compare data across a category.

- Limit Data By:** Choose a filter category and one option to limit the values.
- Percentiles and Measures:** Select other values to display in addition to the median.
- Clear All:** Remove all table selections to build a data table from scratch.
- Search:** Type in the data, specialty or position you wish to narrow down in the data table.
- Custom Percentile Selections:** Type in any percentiles between 10 and 90 in the lower window, separating whole numbers with a comma or a range separated with a dash.
- Checkboxes and Only Show Selected Items:** Check the data you would like to narrow down and turn on the toggle to filter to your selections.
- Data Table:** As selections are made in the left navigation, they are applied to the table results.
- Save Report:** Save your data table selections with a custom report title.
- Export:** Select Excel, CSV or PDF export for the visible data table.

# CUSTOM REPORTS & TOOLS

## SAVED REPORTS MENU

Upon entering Custom Reports & Tools from the left navigation panel, you can navigate between viewing previously-created advanced reports and creating new ones on the My Saved Reports landing page.

1. **BUILD**

2. **Create New Report**

3. **MY SAVED REPORTS**

4. **Actions**

5. **CUSTOM REPORTS & TOOLS**

Report Name	Data Set	Layout	Last Accessed	Status	Actions
Sample Report 3	2023 On-Call Compensation, 2022 Data	Benchmark	4/26/2024		<a href="#">Download as PDF</a> <a href="#">Download as Excel</a> <a href="#">View</a> <a href="#">Edit</a> <a href="#">Delete</a>
Custom Report 2	2023 Management and Staff, 2022 Data	Benchmark	4/26/2024		
Sample Report 1	2023 Provider Compensation, 2022 Data	Benchmark	4/26/2024		

- Build/Create New Report:** Click either “Build” or “Create New Report” to access the report builder and tools.
- My Saved Reports:** All reports created in the Custom Reports & Tools feature of DataDive can be accessed in “My Saved Reports”. You can page through the list to find a previously-created report, or click on any of the headers to sort the list by criteria.
- My DataDive Data:** Click here to add your practice data for side-by-side comparison against MGMA’s benchmarks.
- Saved Reports Actions:** Use the Actions menu to export, view, edit or delete your report.
- Return to Data Tables:** Click here to exit Custom Reports & Tools and return to the data tables view.

Access to Saved Reports in Classic DataDive ([data.mgma.com/classic](http://data.mgma.com/classic)) will be retired on June 1, 2026.

Saved Custom Reports & Tools in this environment will not be available after this date. To retain your reports, export them before June 1, 2026. The new DataDive platform offers advanced data sets for creating custom reports after Classic goes offline.

# CUSTOM REPORTS & TOOLS

## BUILD / CREATE NEW REPORT

- Select a Data Set and Data Year:** Select a data set in the first drop down and a data year in the second drop down for the report you want to create.
- Indicate report type:** Indicate whether you want to build an MGMA Standard Report (reports that only reference MGMA data sets) or an Add My Practice Data report (reports that compare your inputted practice data side-by-side MGMA data).
- Tools and Report Layouts:** Select the type of report or tool you want to build (layouts and tool availability vary between data sets).

- Benchmark:**

- View one benchmark by multiple specialties or position titles.
- Specialties and position titles are displayed down the left side of the table.

- Compare Benchmarks:**

- View multiple benchmarks by multiple specialties or position titles.
- Benchmarks are displayed across the top of the table. Specialties and position titles are displayed down the left side of the table.

- Custom Specialty:**

- View benchmarks by a custom-created specialty or position title by selecting specialties or position titles to combine.
- Benchmarks are displayed down the left side of the table.

- Graph:**

- Create a basic grouped bar graph with option to include a data table.

- Pay to Production Plotter:**

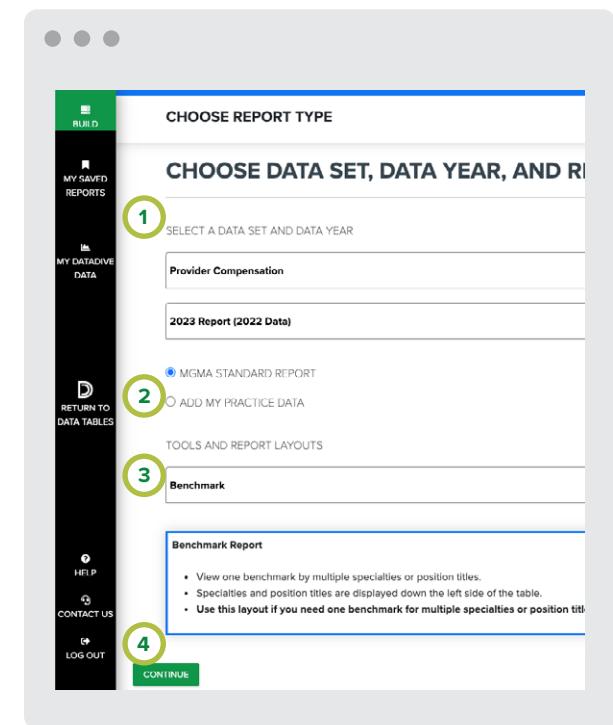
- View compensation and productivity data by provider specialty on a plotter graph.
- Compensation and productivity benchmark data is included in the plotter only when the provider's reported data included both variables.

- Quartile:**

- View compensation and productivity data in the Compensation data sets, and key performance benchmarks in the Cost and Revenue data set, partitioned by highest-to-lowest performers and the corresponding values of additional benchmarks.
- Data is displayed by quartile in a table and interactive graph.

- Specialty:**

- View multiple benchmarks by one specialty or position title.
- Benchmarks are displayed down the left side of the table.



- Trend:**

- Choose one benchmark and one measure to view in a table of five years of trending data for all specialties or position titles.

- Continue:** After making your data set, data year and report layout selections, click "Continue" to proceed in building your report.

# CUSTOM REPORTS & TOOLS

## BUILD / CREATE NEW REPORT

5. **Select Specialties:** Use the check-boxes to select specialties/position titles to include in the report.
6. **Choose Benchmarks:** Use the check-boxes to select the benchmarks to include in the report.
  - **Not pictured:** When building a Cost and Revenue report, you will first need to select the benchmark cut(s) by category, then select the benchmarks to include in the report.
7. **Compare Data By:** Expand this menu with the plus sign and select an option to display filtered values side-by-side. For example, if you select “Geographic Section”, your report will display the benchmark value(s) across the four U.S. regions.
8. **Limit Data By:** Expand this menu with the plus sign and select category option(s) below filter category(s) to limit the values. Multiple category options may be selected from multiple filter categories to create a custom filter. For example, choose “Eastern” below “Geographic Section” and “Physician Owned” below “Organization Ownership” to see values for physician-owned practices in only the eastern region.
9. **Choose Percentiles and Measures:** Enter percentile values or ranges to view any percentile between 10-90. You can also select to display other measures including the mean, standard deviation and counts.
10. **Enter Report Name and Finalize:** Enter a name for your report to be saved as, then click either:
  - **Save and Continue:** Clicking “Save and Continue” will save your report and redirect you to a data table that reflects your report selections.
  - **Save as a Copy and Continue:** When editing an existing report, you’ll see the option to “Save as a Copy and Continue”. This allows you to save a copy of the existing report with new selections.

The screenshot shows the 'CHOOSE REPORT OPTIONS' page with a sidebar and a main content area. The sidebar includes links for 'EDIT', 'MY SAVED REPORTS', 'MY DATADIVE DATA', 'RETURN TO DATA TABLES', 'HELP', 'CONTACT US', 'LOG OUT', and 'USER ID 1123484'. The main content area is titled 'CHOOSE REPORT OPTIONS' and shows the following steps:

5. **SELECT PROVIDER SPECIALTIES**
  - Check all
    - +  Provider Specialty Rollups
    - +  Physicians
    - +  Advanced Practice Providers
6. **CHOOSE BENCHMARK**
  - ASA Units
  - Bonus/Incentive
  - Bonus/Incentive Payments as a Percent of Total Compensation
  - Collections >10% TC
  - Collections 0% TC
  - Collections 1-10% TC
  - Collections to ASA Units Ratio
  - Collections to Total RVUs Ratio
7. **COMPARE DATA BY**

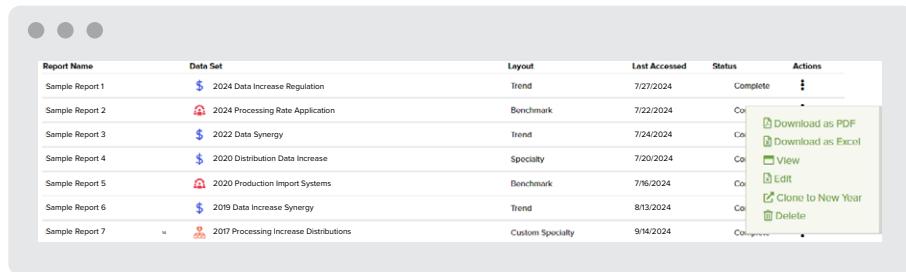
Full-Time
8. **LIMIT DATA BY**
9. **CHOOSE PERCENTILES AND MEASURES**
10. **ENTER REPORT NAME AND FINALIZE**

# ORGANIZATIONAL MEMBERSHIP

## DATA BENEFITS

In addition to the DataDive benefits highlighted, organizational members receive exclusive access to many other helpful features to guide their data journey. View all organizational member benefits [here](#).

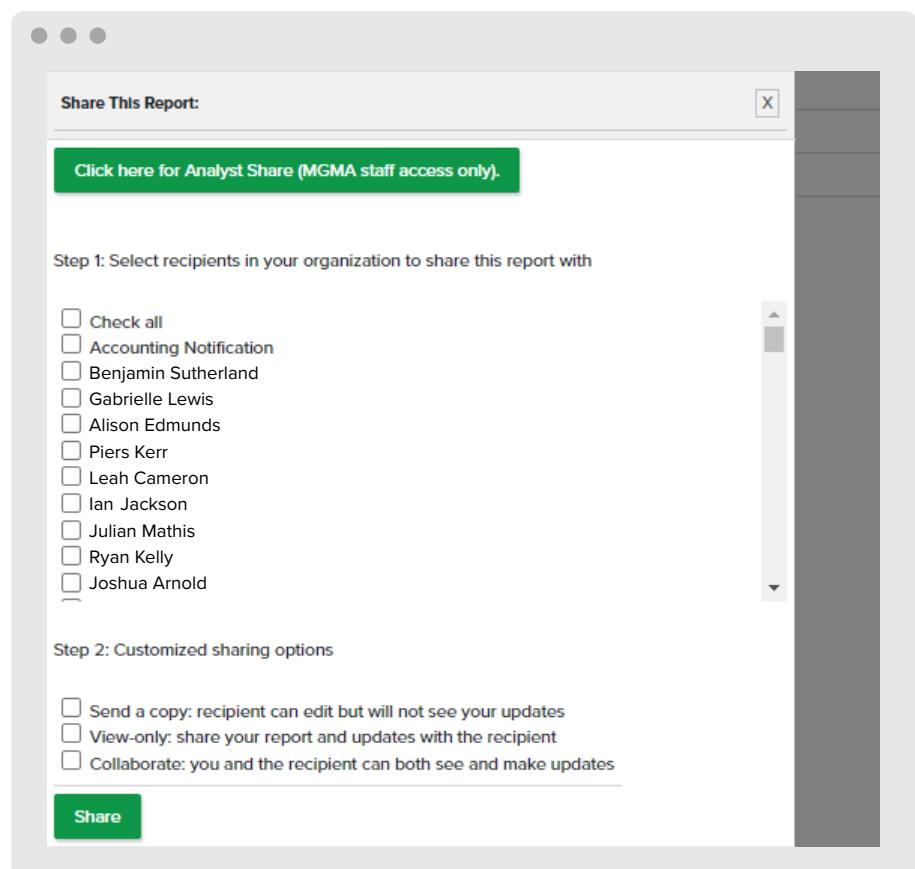
1. **Access to all current MGMA data sets** live in DataDive plus retained access to MGMA data sets for the duration of the organizational membership.



Report Name	Data Set	Layout	Last Accessed	Status	Actions
Sample Report 1	\$ 2024 Data Increase Regulation	Trend	7/27/2024	Complete	
Sample Report 2	2024 Processing Rate Application	Benchmark	7/22/2024		 Download as PDF  Download as Excel
Sample Report 3	\$ 2022 Data Synergy	Trend	7/24/2024		 View  Edit
Sample Report 4	\$ 2020 Distribution Data Increase	Specialty	7/20/2024		 Clone to New Year  Delete
Sample Report 5	2020 Production Import Systems	Benchmark	7/16/2024		
Sample Report 6	\$ 2019 Data Increase Synergy	Trend	8/13/2024		
Sample Report 7	2017 Processing Increase Distributions	Custom Specialty	9/14/2024		

2. **Ability to share created reports** with others in the organization.

- This feature helps with creating standard reports across the organization and ensuring everyone is using the same data.

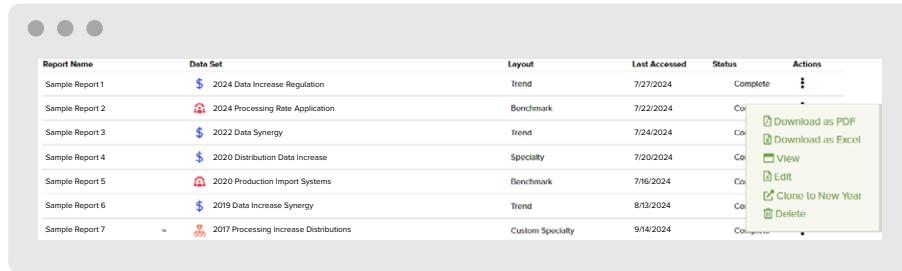


# ORGANIZATIONAL MEMBERSHIP

## DATA BENEFITS

### 3. Create copies of existing reports across different data set years.

Users can clone their existing reports to reflect newly released data.



Report Name	Data Set	Layout	Last Accessed	Status	Actions
Sample Report 1	\$ 2024 Data Increase Regulation	Trend	7/27/2024	Complete	<span>⋮</span>
Sample Report 2	⌚ 2024 Processing Rate Application	Benchmark	7/22/2024	Completed	<span>⋮</span>
Sample Report 3	\$ 2022 Data Synergy	Trend	7/24/2024	Completed	<span>⋮</span>
Sample Report 4	\$ 2020 Distribution Data Increase	Specialty	7/20/2024	Completed	<span>⋮</span>
Sample Report 5	⌚ 2020 Production Import Systems	Benchmark	7/16/2024	Completed	<span>⋮</span>
Sample Report 6	\$ 2019 Data Increase Synergy	Trend	8/13/2024	Completed	<span>⋮</span>
Sample Report 7	⌚ 2017 Processing Increase Distributions	Custom Specialty	9/14/2024	Completed	<span>⋮</span>

### 4. Access to a data strategist for assistance interpreting and applying the data to your organization.

- Let us be a partner and help troubleshoot financial and operational challenges using data as a baseline for solutions.

### 4. Receive and share advice on maximizing the data sets and exchange methods for effectively applying benchmarks in practice through the DataDive User Network.

- Data experts are available to facilitate discussions and answer questions.

### 6. Access to member-exclusive data tools.

- Evaluation and Management Profile Tool:** Create useful reports that compare your provider and practice E/M coding experience with claims data found in the most recent Medicare Utilization Dataset.
- RVU Calculation Tool:** Calculate your providers' and/or practices' relative value units (RVUs) with the ability to view:
  - RVUs broken out by component
  - Graph/breakout by category, practice or physician
  - Detailed list of RVUs by CPT code
  - Comparison of CMS fee schedules across current and previous years
  - Physician comparison by CPT code
  - Customization by facility/non-facility and locality/geographic practice cost index (GPCI)
- Physician Fee Schedule Tool:** Optimize your third-party payer contract negotiations.
  - Customize CMS physician fee schedules by locality and Non-Medicare payment rate
  - Select top procedure codes by specialty, informed by MGMA data
  - Compare fee schedule versions across years
  - Adjustable conversion factor and facility/non-facility filters
  - Easily save, export, and access custom tables via web interface

# UPGRADED FEATURES

## NEW RELEASE

### The Provider Report Card:

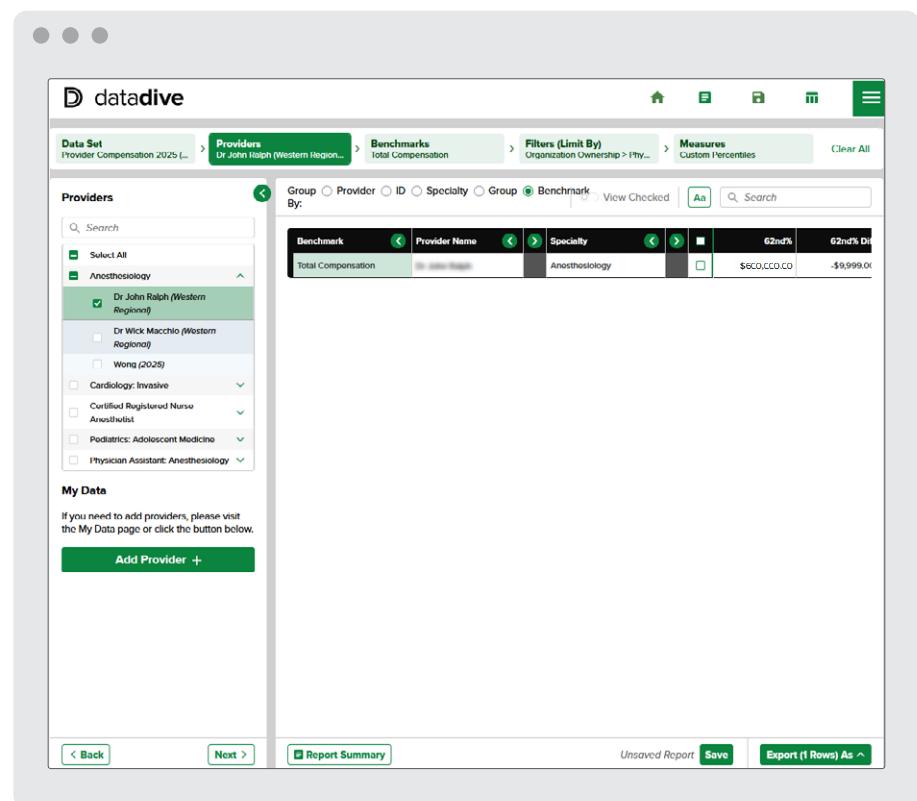
- Scroll down to “**DataDive Tools**” section and select “**Generate Report**” under “**Provider Report Card**”
- Select all your “**Providers**” by specialty or choose individual providers
  - Note: if you don’t have any providers loaded, you may select “**Add Provider +**” to manage your comparison data in “**My Data Builder**”
- Select provider “**Benchmarks**” to compare against MGMA data
- Individual data loads with provider values, their ranking against MGMA sample, MGMA benchmarks and difference between your provider values and the MGMA data
- Optional:
  - Apply “**Filters**” to limit the comparison sample
  - Change “**Measures**” to display custom MGMA percentiles side-by-side with your provider data

### Other New Features:

- Interactive data table, allowing for filtering and pivoting how benchmarks and filters display
- Multiple specialty, benchmark and filter selections in a single report

## OTHER NEW FEATURES

- Custom specialty groupings
- Revamped Pay To Production Plotter tool
- Organizational Membership benefits of templating favored reports and sharing with others inside Saved Reports
- Quartile grouping analysis
- Custom graphing



Benchmark	Provider Name	Specialty	62nd%	62nd% Diff
Total Compensation	Dr John Ralph	Anesthesiology	\$650,000.00	-\$9,999.01

# SUPPORT

If you run into any problems or have any questions, please check out the resources listed below.

## MGMA DATADIVE RESOURCES

Access helpful videos, definitions, and summary trends through the top right menu inside DataDive, which will link you to [mgma.com/datadiveresources](https://mgma.com/datadiveresources)

## ONLINE HELP COMMUNITY

Join an online support community of fellow MGMA DataDivers!  
Post questions, discuss insights, search archives and learn something new.

## CONTACT

We are here to make sure you get the most out of your investment. Your account manager is available to help answer your questions and accept feedback.

If you have questions about the MGMA benchmarks, please contact the MGMA Data Solutions department.

Call 877.275.6462, ext. 1895, email [survey@mgma.com](mailto:survey@mgma.com)

Inspiring  
healthcare  
excellence.<sup>SM</sup>